



Letter No. 869/A1/2022-1,  
Public (Special A) Department,  
Secretariat, Chennai - 9.  
Dated: 20.07.2022

From  
Dr. V. Irai Anbu, IAS,  
Chief Secretary to Government.

To  
All IAS Officers,

Madam/ Sir,

**Sub:** IAS - Leave application - Furnish leave address and  
Contact Number - Requested - Reg.

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It is informed that while applying for leave, in the leave application you are requested to furnish the leave station address and contact number for contacting on emergency situation. This is to be strictly adhered.

Yours faithfully,

  
for Chief Secretary to Government. 20.7.22

S.P. 20/7/22